

Meeting Minutes

St. Augustin Liturgy Committee

Meeting called to order on the following date:

November 13, 2014

at the following time:

7:00 p.m.

Meeting Location:

St. Augustin Church, Parish Library

Attendees:

Fr. Chris Hartshorn, Deacon Fred Pins, Deacon Kevin Heim, Deacon Joe Coan, Jerry Minor, Barb Cortesio, Ann Cernicky, Ed Mattern

Discussion Topics and Action Items

1. Advent Season

- Fr. Chris noted that the Advent wreath had broken, but is now fixed and is already hoisted to the top of the ceiling in the nave. It is ready for Advent use.
- Last year the Advent wreath was left in place after the conclusion of Advent, albeit with different (non-Advent) colors for the candles. Committee members requested that the Advent wreath be removed prior to Christmas this year. (See meeting minutes from January 2014 meeting for similar discussion.)
- Music should be somewhat subdued during the Advent season, according to Church instruction. Accompanists should be advised that "full organ" sound is not utilized during Advent season.
- Ann Cernicky noted that the 5th Grade class will be replacing the Breaking Bread missals in the pews again this year. Tri-fold pew cards will remain and worn-out cards replaced, if new cards are available.

2. Solemnity of the Immaculate Conception

- 3 Masses are scheduled: 7:30am, the School Mass, and 5:30pm.

3. Christmas

- Christmas liturgies are scheduled for 4:30pm and 10pm on Christmas Eve, and for 9am and 11am on Christmas Day.
- Fr. Chris gave approval to use the Midnight Mass readings for the 4:30pm Mass also. Deacon Kevin or Cindy Sullivan will need to instruct the lectors (including the 10pm lectors) on which readings are to be used.
- Music for the 4:30pm Children's Mass will again be led by Nick Bigelow, Ann Cernicky and Renee Schwarz, with Ed Mattern accompanying.
- Extra chairs are needed for the 4:30pm Mass on Christmas Eve, but not in the East hallway.
- Nativity Creche Placement:
 - Committee members discussed the possibility of placing it at the St. Joseph's altar this year, and covering or removing the St. Joseph statue during that time.
 - The 3 wise men could similarly be placed at the St. Mary altar, with her statue also removed or covered.
 - Fr. Chris granted approval to place the crèche in front of the altar, if the other alternatives are not workable.
- (From minutes of January, 2014 Committee meeting) Committee members in January agreed the decorations were nice last year (2013). **One important suggestion was made:**
 - Pianists had difficulty seeing the celebrant at the altar (for gauging when to conclude the offertory music as the priest washes his hands), because of the placement of one of the Christmas trees along the altar rail, which was in the line of sight of the center of the altar. Trees should be placed in such a way as to not obstruct the accompanist's view of the altar.

4. Various Responsibilities During Fr. Chris's Sabbatical

- Deacon Fred will serve as the parish administrator, with afternoon office hours on Tuesdays and Fridays, plus working from home as needed.
- Fr. Jim will take the lead for the liturgical and sacramental functions, with office hours on Tuesdays through Thursdays.
- Fr. John Dorton and Fr. Mike McLaughlin will assist from time to time, as needed.
- Fr. Chris continues to meet with parish staff members and others, to iron out necessary details.
- School Masses have been assigned.
- It was noted that Lent, the Triduum, Easter, Confirmation and First Communion will occur during this time, and the liturgies will need to continue to be well planned and well celebrated.

5. New Year's Masses

- Masses for the Solemnity of Mary, Mother of God are scheduled for 5:30pm on New Year's Eve, and for 9am on New Year's Day.

6. Committee Leadership

- Ed Mattern has served as committee chair for 5 years, and expressed a desire to pass the leadership to someone else. Ed will continue in this capacity in the near term, until someone else is appointed.
- Committee members are asked to submit names of persons who could be on the committee and perhaps serve as its chairperson. We also strive to have the various liturgical ministries represented on the committee.
- The committee should consider also appointing a secretary, to handle some of the administrative functions.

Action Items:

1. Each committee member was requested to submit the names of 2 or 3 parishioners who might be good candidates to join the committee and eventually perhaps chair the committee.
2. Names should be submitted to Fr. Chris.
3. Preferred due date: by Thanksgiving
4. Fr. Chris will send letters of invitation to the persons identified.

7. Alter Server Representative

- Paul Martin has replaced Greg Annestad on the Altar Server Committee, and will be invited to serve on the Liturgy Committee as well.

8. Music

- Barb suggested using Worship Aids to aid in the singing, and as part of the Usher/Greeter welcome when people enter the church and are offered the worship aid.
- Ed and Ann inquired about the possibility of utilizing more traditional music for the 8am and 10am Masses.
- Ed suggested we discuss music in more detail at a future meeting, when Kent can be present. (Possible agenda item for the January meeting)

9. Holy Week

- Deacon Fred suggested that next year, a deacon sing "Christ Our Light" during the procession into the Church with the Easter candle, rather than having the choir sing a litany, and also have the Exsultet sung by a deacon.
- Barb reminded the group how difficult the Exsultet is to sing, and the importance of having it sung well by whoever sings it.

10. Next Meeting:

January 8 (2nd Thursday of month) at 7:00pm in the Parish Library

(No meeting in December, because of busy schedules that typically conflict with our December meeting)

Meeting Adjourned